

**Agenda**  
**Trustee Meeting of the**  
**Salt Spring Island Fire Protection District**

Meeting will be held as follows:

Date: August 21, 2017

Time: 7:00PM

Place: Lower Hall, Salt Spring Island United Church

1. Approval of Agenda
2. Board Minutes
  - 2.1 Receive and Accept the Minutes of the Town Hall meeting held July 17, 2017
  - 2.2 Receive and Accept the Minutes of the meeting held July 17, 2017
  - 2.3 Receive and Accept the Minutes of the In-camera meeting held July 17, 2017
  - 2.4
3. Committee Reports
  - 3.1 Facilities & Physical Plant
    - 3.1.1 Receive the draft minutes of the Facilities & Physical Plant Committee meeting held August 3, 2017 (2 recommendations)
  - 3.2 Finance & Audit
    - 3.2.1 Receive the draft Budget Report period ending June 30, 2017
    - 3.2.2 Receive the draft minutes of the Finance & Audit Committee meeting held July 24, 2017 (one recommendations)
    - 3.2.3 Receive the draft minutes of the Finance & Audit Committee meeting held July 31, 2017 (two recommendations)
      - 3.2.3.1 Proposed 2018 Operating Fund Budget
  - 3.3 Human Resources & Legal – none
  - 3.4 Marketing & Communications – none
  - 3.5 Occupational Health & Safety Committee
    - 3.5.1 Receive the draft minutes of the Occupational Health & Safety Committee meeting held July 27, 2017 (\* recommendation)
  - 3.6 Strategic Planning & Policy Development
    - 3.6.1 Receive the draft minutes of the Strategic Planning & Policy Development Committee Special meeting held July 21, 2017 (one recommendation)
    - 3.6.2 Receive the draft minutes of the Strategic Planning & Policy Development Committee In-camera meeting held July 21, 2017
4. Correspondence
  - 4.1 Correspondence R. Hawkins
  - 4.2 Correspondence N. Schlenker et al
  - 4.3 Correspondence S. Sanderson
5. Fire Chief's Report
  - 5.1 For month of July 2017

6. Salt Spring Island Fire Fighters' Association Report
  - 6.1 For month of July 2017
7. Old Business
  - 7.1 Appointments to Standing Committees (F&PP)
  - 7.2 Develop specifications for Engine 202 replacement
  - 7.3 Update regarding replacement roof Fire Hall No. 3 (F&PP)
  - 7.4 Update regarding Webcam on Fire Hall No. 1 hose tower (Chief George)
  - 7.5 Update regarding Policy statement "Joint consultation Committee"
  - 7.6 Hydrant maintenance agreement – North Salt Spring Waterworks
  - 7.7 Update regarding Fire Hall No. 1 air quality (OH&S)
  - 7.8 Post Incorporation Referendum "Town Hall" meeting
  - 7.9 Update regarding Core Density Islands Trust Bylaw No. 491 Ganges Village Plan – Harbourwalk (Chief George)
  - 7.10 Update regarding response time and staffing models (Chief George)
  - 7.11 CREST radio replacement (Trustee Holzapfel)
  - 7.12 Proposed quarterly meetings to discuss inter-agency issues (Trustee Holzapfel)
  - 7.13 Meeting venue (Trustee Holzapfel)
  - 7.14 Update response offered regarding Provincial Emergency - Williams Lake (Chief George)
  - 7.15 Consider Draft Deployment Policy (CAO Peat)
  - 7.16
  - 7.17
8. Bylaws
  - 8.1 Introduce and consider proposed Bylaw No. 132 Fire Protection Taxation Bylaw 2018 (F&A)
  - 8.2 Introduce and consider proposed Bylaw No. 133 Fire Hall No. 1 Reserve Fund Establishment Bylaw (F&A)
  - 8.3
9. New Business
  - 9.1 First phase Master Fire Plan – analyze response times against NFPA 1720 (SPPD)
  - 9.2 Consider recommendation of the Finance & Audit Committee that excess cash balances be transferred to Fire Hall No. 1 Reserve Fund
  - 9.3 Consider recommendation of the Finance & Audit Committee that 2018 Operating Budget be amended to increase Tax Revenue by \$50,000 to fund a transfer to Fire Hall No. 1 Reserve Fund
  - 9.4 Signing officers on District accounts
  - 9.5 Introduce and consider proposed RFP for Financial Audit Services
  - 9.6
10. Delegations
11. In-camera session to discuss appointments to standing committees
12. Adjournment